

Minutes to Annual Reorganization Meeting
Campbell County School District
Board of Trustees
December 13, 2016 Page 1

- Call to Order The meeting was called to order by Chairman David Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following trustees also present: Lisa Durgin, Anne Ochs, David Foreman, Toni Bell, Andrea Hladky, and Ken Clouston.
- Others present: Dr. Boyd Brown, Superintendent of Schools; Dr. Alex Ayers, Deputy Superintendent; Mr. Kirby Eisenhauer, Associate Superintendent for Instructional Support; Mr. Frank Stevens, attorney; and Meldene Goehring, administrative assistant.
- Also present: Kathy Brown, Dana Lyman, Bertine Bahige, Kelly Hornby, Kris Thorne, Kip Farnum, Michelle Reynolds, Don Dihle, Emerald Clark, Valerie Hurm, Tom Clark, Lisa Clark, and Lynn Kohr.
- Appreciation of Chairman Dr. Brown presented Dr. Fall with a scrapbook commemorating the past year.
- Reorganization of Board Election of Officers Dr. Fall turned the meeting over to Dr. Brown. Mrs. Ochs nominated Dr. Fall for chairman and Mr. Foreman seconded the motion. The motion carried.
- Dr. Brown turned the meeting back over to Dr. Fall who nominated the following slate of officers:
Mrs. Durgin for vice-chairman,
Mrs. Ochs for treasurer,
Mr. Foreman for clerk/assistant treasurer.
- Mrs. Durgin seconded, and the motion carried.
- Meetings: Times and Dates Mrs. Durgin made a motion to establish the Board meeting times and dates as 7:00 p.m. on the second and fourth Tuesdays of each month. Mrs. Ochs seconded the motion, and the motion carried.
- Depositories Mrs. Durgin made a motion to designate ANB Bank, First Interstate Bank, First National Bank of Gillette, and Wyoming Government Investment Fund as depositories for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried.
- Newspaper Mrs. Ochs made a motion to establish The News-Record as the official newspaper for Campbell County School District. Mr. Foreman seconded the motion, and the motion carried.
- Re-Adoption of Policies Mrs. Ochs made a motion to re-adopt the policies contained in the official district policy listing and rescind all old policies. Mrs. Bell seconded the motion, and the motion carried.
- Legal Council Mr. Foreman made a motion to designate Stevens, Edwards, Hallock, Carpenter, and Phillips, PC as the legal counsel for Campbell County School District. Mrs. Durgin seconded the motion, and the motion carried.
- Appointments Dr. Fall appointed Mr. Foreman, Mrs. Ochs, and himself to serve on the Board of Cooperative Higher Education Services (BOCHES); Mrs. Hladky to serve on the Board of Cooperative Education Services (BOCES); Mr. Foreman, Mrs. Ochs, Mrs. Durgin, Mr. Clouston, and himself to serve on the Campbell County Community Recreation District Board (CCCPRD); Mr. Foreman and Mrs. Hladky to serve on

the CCCPRD Joint Powers Board; and Mrs. Bell to serve on the Campbell County School District audit committee.

Financial Disclosure Trustees completed the financial disclosure form as required by state statute, and turned the forms in to Mrs. Goehring.

Celebrations Twin Spruce Junior High School principal Dana Lyman introduced teacher Kris Thorne and students who shared Rubik's Cube solving skills.

School Academic Reports Mr. Lyman provided an academic report for Twin Spruce Junior High School.
Rawhide Elementary School principal Bertine Bahige provided an academic report for Rawhide Elementary School.

Public Comment There was no public comment at this time.

CONSENT AGENDA A motion was made by Mr. Foreman and seconded by Mrs. Durgin to approve all items listed on the Consent Agenda. Dr. Fall abstained from voting on warrant 358435 because it was payable to him. The motion carried.

Minutes Minutes of the November 22, 2016 Board of Trustees meeting were approved.

Employee Actions The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT
PERSONNEL**

Resignations

Lauren Benedick	ED Special Programs Ed. Asst./Prairie Wind
Kelton Claggett	ED Special Programs Ed. Asst./Twin Spruce Junior High
Jeaneen Dryden	Admin. Asst. to Deputy Superintendent/ESC
Sandra Frickson	S.P.E.A. with High Needs/Lakeview
Joe Prosenick	Asst. Head Custodian/Twin Spruce Junior High
Lucas Showerman	Custodian/Rozet
Danya Terry	S.P.E.A. with High Needs/Lakeview

New Hires – Regular

Melissa Koepke	Assistant Cook/Nutrition Services
Daniel Martin	Custodian/Buffalo Ridge
Dionte McGee	Custodian/Sage Valley Junior High
Amber Rupp	Safety Patrol/Transportation

Transfers

Mikenzie Applegate	FROM: Bus Driver-in-Training/Transportation TO: Bus Driver/Transportation
Lars Hedlund	FROM: Custodian/Buffalo Ridge TO: Head Custodian/Buffalo Ridge
Matthew Keetley	FROM: Custodian/Sage Valley Junior High TO: Asst. JH Head Custodian/Sage Valley Junior High
Bianca Morales Morales	FROM: Custodian/Sage Valley Junior High TO: Custodian/Hillcrest

Recommendation for Hire

Kelli Boyce Second Grade Teacher/Hillcrest

Resignations

Cindy A. Myers Second Grade Teacher/Hillcrest

Substitute Teacher New Hires

Stephnie Connally Substitute Teacher/All Schools

Myralee Duffy Substitute Teacher/All Schools

Lana Percival Substitute Teacher/All Schools

Extra Duty Recommendations

Josh Bott Head Boys Swimming Coach/Thunder Basin High School

Josh Bott Head Girls Swimming Coach/Thunder Basin High School

Terri Hinkel Head Cross Country Coach/Thunder Basin High School

Kameron Hunter Head Golf Coach/Thunder Basin High School

Paul Stevens Head Tennis Coach/Thunder Basin High School

Alicia Timko Head Fall Cheerleading Coach/Thunder Basin High School

Alicia Timko Head Winter Cheerleading Coach/Thunder Basin High School

Transfers

Joy Austin FROM: English Teacher/Sage Valley Junior High
 TO: English Teacher/Twin Spruce Junior High

Morgan Carlson FROM: English Teacher/Campbell County High School
 TO: English Teacher/Thunder Basin High School

Claire Carter FROM: English Teacher/Campbell County High School

Keri Kenyon-Wood TO: .5 English/CCHS and .5 English/TBHS
 FROM: English Teacher/Sage Valley Junior High
 TO: English Teacher/Thunder Basin High School

Ron Kline FROM: English Teacher/Twin Spruce Junior High

Julie Macdonald TO: English Teacher/Thunder Basin High School
 FROM: .5 English Teacher/Sage Valley Junior High

TO: .5 English Teacher/Campbell County High School

Jannie Miller FROM: English Teacher/Twin Spruce Junior High

TO: English Teacher/Thunder Basin High School

Warrants

The following warrants were affirmed and approved:

Payroll Warrants	211319 - 211486
Combined Fund Warrants	358244 - 358550
Major Maintenance Warrants	6871 - 6877
Nutritional Services Fund Warrants	9735 - 9756
Insurance Warrants	3786 - 3795

Student Activities/Bldg. Sp. Rev. Warrants 35817 - 35831
Activity Officials 5560

Bids

The following bid was approved:

1. CCHS-North Campus Heating Hot Water Plant/System Upgrade Engineering Services were awarded to ACE, Inc. in an amount not to exceed \$160,930.

Contracts and Agreements

The following contracts and agreements were approved:

1. CCHS Prom DJ Agreement with Dynamic Sound & Lighting
2. Hillcrest Elementary School Professional Development Agreement with American Reading Company
3. Residential Services Agreement Addendum with Northeast Wyoming Board of Cooperative Educational Services
4. CCHS-North Campus Heating Hot Water Plant/System Upgrade Engineering Services with ACE, Inc.
5. Residential Services Agreement with University of Utah Health Care
6. Rozet Book Fair Agreement with Scholastic Book Fairs
7. Choose Dance Purchased Services Agreements with the following instructors:
 - Gary Abbott
 - Chawnte Van
 - Dominique Atwood
 - Josh Henry
 - Elani Engelken
 - Toby Bertch
 - Kayla Clowes
 - Joshua Ishmon
 - Cheryl Ringer

Meeting Cancellation

The board meeting scheduled for December 27, 2016 was cancelled.

Resolution to Conduct Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of December 13, 2016, and January 10, 2017.

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;

AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;

AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of January 10, 2017;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 13th day of December, and will be effective as of December 13, 2016.

E-Rate Application	Approval was given to apply for e-rate discounts on telecommunications.
Habitual Truancy Declaration	Student #T1 was declared habitually truant.
Expulsion	Student #9 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.
Isolation Application	The isolation application submitted by Paige Oedekoven was approved.
Acceptance of Donation	Approval was given to accept an anonymous donation to Rawhide Elementary in the amount of \$1,100.
Impact Aid Grant	Approval was given to apply for the Impact Aid Grant.

CONSENT AGENDA ENDS

Strategic Plan	Dr. Brown reviewed the District Strategic Plan and how it was developed. Kelly Hornby reviewed the Student Achievement portion of the monitoring document and talked about plans for student achievement. Kip Farnum and Michelle Reynolds provided a progress update on the Student Support and Staff Well-Being portion of the monitoring document.
Hospital Need Assessment	Mr. Farnum provided information regarding the Campbell County Health (CCH) Needs Assessment. Ten priorities were identified. Mr. Farnum shared the action plans of the top four concerns which are suicide, access to care, abuse, and cancer prevention/early detection.
Legislature and Governor Meeting Update	Dr. Brown and Mr. Eisenhower provided a legislative update. On January 28 Dr. Brown participated in a meeting with Governor Mead to discuss education funding. Mr. Eisenhower shared information regarding draft bills that are being proposed which look at funding models and increased class sizes. Dr. Brown stated that the governor is not recommending any new reductions to education funding at this time. Potential revenue sources were also discussed.
Secondary Staffing	Mr. Reznicek reviewed secondary staffing procedures.
Comments from Trustees	Mrs. Hladky asked about setting a time to be updated on the 7-period-day.
Adjournment	With no other business before the board, the meeting was adjourned at 10:31 p.m.

Chairman

Clerk